

**ASHINE (Association for Harnessing Innovation and Entrepreneurship)**  
**Sardar Vallabhbhai National Institute of Technology (SVNIT), Surat**

**Recruitment for the post of Chief Executive Officer (CEO) and Incubation Manager**

**Brief on ASHINE**

Sardar Vallabhbhai National Institute of Technology (SVNIT), Surat in association with Department of Science and Technology (DST), Government of India, has established a NIDHI-TBI (Technology Business Incubator) named ASHINE (Association for Harnessing Innovation and Entrepreneurship). ASHINE, which is a section 8 (not-for-profit) company, aims to promote entrepreneurial activity on SVNIT campus and commercialization of R&D efforts across all disciplines of Engineering and Technology including Energy, Environment and Manufacturing. It also extensively undertakes preincubation activities for SVNIT students under the SSIP policy of Government of Gujarat. It also envisions to develop incubation activities in other sectors in coming years with support from various government/semi government and private entities.

The following post/s is/are required to be filled at ASHINE, a NIDHI-TBI at SVNIT, Surat:

- 1      Chief Executive Officer**
- 2      Incubation Manager**

Location of the job is SVNIT campus, Surat, Gujarat and familiarity of the applicant with the city and surroundings will be preferred. The above posts are **purely contractual**, and will initially be offered for a **period of 11 months** and extendable further based on the satisfactory performance of the incumbent and as per the clause of the project. Contract can be terminated with One month notice from either side.

**CHIEF EXECUTIVE OFFICER (CEO)**

**Role**

The CEO shall be responsible for developing a self-sustaining incubation model at SVNIT, Surat. He will be the prime interface between budding entrepreneurs and ASHINE. CEO shall be responsible for managing the operations, planning, marketing and the development of the Technology Business Incubator, give it strategic direction, build and scale incubation programs, outreach programs, measure impact, as well as collaborate with national and global ecosystems to employ best practices in order to convert TBI into a world-class hub for solving technological and societal problems. In addition, any other responsibility assigned by ASHINE management from time to time.

**Eligibility Criteria**

**Essential:**

**Educational**

- Bachelor's degree or higher in Engineering/Technology from a recognized University/Institute. Applicant having an additional degree of MBA or equivalent would be given due preference.

**or**

Bachelor's degree or higher in Science with an MBA or equivalent.

### **Experience**

- The applicant must have minimum 8 years of overall work experience, with at least 3 years of experience in the start-up sector, either as a start-up founder/co-founder /core team member and / or as a stakeholder of start-up ecosystem or in managing/administering a similar type of incubator or at least 2 years of industrial experience at senior management level.

### **Desirable:**

- The applicant must have clear understanding of local, national and global start-up ecosystems and the ability to find ways to collaborate with ecosystem stakeholders for advancing the objectives of ASHINE.
- The applicant must possess a strong command on English language, preferably with suitable proficiency in Hindi and Gujarati languages and is expected to be well suited in conceptualising, compiling, and putting together papers, presentations, documents, proposals, etc.
- The applicant must have demonstrated interest to interact and connect with people and should preferably have a strong professional network in corporate/startup ecosystem.

### **Salary**

Depending on the qualifications/experience, selected candidate will be offered salary in the range of **Rs. 1.2 to 1.5 Lakh per month (all inclusive).**

## **INCUBATION MANAGER**

### **Role**

Incubation Manager shall coordinate with Executive Management in helping setup infrastructure, process and program for a strong Incubation offering. He shall extensively work with students, Faculty and alumni to ensure entrepreneurship and innovation become an integral part of overall system. He shall be responsible for executing various activities and programs for startups and students. He shall undertake activities for building and shaping brand image of ASHINE. In addition, any other job assigned by CEO and/or ASHINE management.

### **Eligibility Criteria**

#### **Essential:**

##### **Educational**

- Bachelor's degree or higher in Engineering/Technology from a recognized University/Institute. Applicant having an additional degree of MBA or equivalent would be given due preference.

**or**

Bachelor's degree or higher in Science with an MBA or equivalent.

##### **Experience**

- The applicant must have minimum 4 years of overall work experience, with at least 2 years of experience in the start-up sector, either as a start-up founder/co-founder /core team member and / or as a stakeholder of start-up ecosystem or in managing/administering a similar type of incubator or at least 2 years of industrial experience at management level.

### **Desirable:**

- The applicant must have clear understanding of local, national and global start-up ecosystems and the ability to find ways to collaborate with ecosystem stakeholders for advancing the objectives of ASHINE.

- The applicant must possess a strong command on English language, preferably with suitable proficiency in Hindi and Gujarati languages and is expected to be well suited in conceptualising, compiling, and putting together papers, presentations, documents, proposals, etc.
- The applicant must have demonstrated interest to interact and connect with people and should preferably have a strong professional network in corporate/startup ecosystem.

### **Salary**

Depending on the qualifications/experience, selected candidate will be offered salary in the range of **Rs. 50,000 to 70,000/- per month (all inclusive).**

### **Application Procedure**

- Interested candidates are required to submit their application with detailed resume along with scanned copies of self-attested degree certificates; grade sheets/mark sheets and relevant experience certificates by e-mail to [ashine@svnit.ac.in](mailto:ashine@svnit.ac.in) latest by **20/05/2022** with subject line “**Application for the post of \_\_\_\_\_ for ASHINE**”.
- Only the shortlisted candidates will be intimated by e-mail only latest by **25/05/2022**.
- The interviews will be conducted tentatively on **30/05/2022**.
- Hard copy of application form with all the original certificates/documents in support of information furnished in the resume/bio-data must be produced at the time of interview failing which you may be disqualified for appearing in interview.
- Mere fulfillment of minimum qualification and experience required does not entitle a candidate to be called for an interview. Short-listing criteria adopted by ASHINE will be final and binding to all the applicants and no interim queries will be entertained in this regard.
- ASHINE reserves the right not to fill any/all posts advertised.
- Canvassing in any form or bringing outside influence will disqualify the candidate for being considered for the position.
- Kindly enclose the relevant documents/testimonials in the following order:
  1. UG degree certificate
  2. UG mark sheets/grade sheets
  3. PG degree certificate
  4. PG mark sheets/grade sheets
  5. Other relevant educational certificates
  6. Relevant experience certificates (in reverse chronological order); required experience in start-up sector should be supported by the relevant documents
  7. Aadhaar Card
  8. Proof of Income/Last salary drawn